**BREWSTER COUNTY**

**COMMISSIONERS COURT**

**A black and white logo

Description automatically generatedJIM WESTERMANN SARA COLANDO** Commissioner, Pct.1Commissioner, Pct. 2

**RUBEN ORTEGA MO MORROW**

Commissioner, Pct. 3Commissioner, Pct.4

**GREG P. HENINGTON**

County Judge

**Regular Commissioners Meeting:** September 24, 2024, at 9:30 A.M.

**Brewster County Courthouse, Commissioners Courtroom**

**201 West Ave. E, Alpine, Texas 79830**

**AGENDA**

**1. Call to Order**

Judge Henington called the meeting to order at 9:30 a.m.; the following Elected Officials were present:

Greg Henington County Judge

Jim Westermann Commissioner Pct. 1

Sara Allen Colando Commissioner Pct. 2

Julie Morton County Treasurer

Sarah Vasquez County Clerk

Ruben Ortega, Commissioner Pct. 3, and William “Mo” Morrow, Commissioner Pct. 4, were absent.

**2. Invocation**

Invocation by Judge Henington.

**3. Pledge of Allegiance**

The Pledge of Allegiance and Texas Pledge were led by Judge Henington.

**4. Review, discuss and take necessary action to approve previous meeting minutes**

**A. Commissioners Court Meeting of August 27, 2024**

**B. Commissioners Court Meeting of September 10, 2024**

Commissioner Colando moved to approve the Minutes of August 27th and September 10th with noted corrections. Commissioner Westermann seconded the motion; motion passed 3-0.

**5. Public Comment - Comments are limited to 5 minutes per person. Members of the public are also welcome to participate in public comment by calling 432-244-6663**

Rick Stephens, Ward 5 City Council Member, announced an update from the City of Alpine.

**6. Recognition & Announcements**

Judge Henington announced Lea and Geni are going to have a Pumpkin decorating contest for Brewster County Employees. Every department can send in a pumpkin and the “Ladies of the Lawn” will judge the submissions on October 31st.

**7. County Judge Report - for informational purposes only**

No report.

**8. Brewster County Project List**

**A. Project list as of September 24, 2024**

Judge Henington announced an update on the Brewster County Project List.

**9. Elections**

**A. Review, discuss and take possible actions to approve Contract for Election Services between Brewster County and Marathon ISD**

Lora Nussbaum, Elections Administrator, presented the Contract for Election Services between Brewster County and Marathon ISD. Judge Henington moved to approve the contract for election services between Brewster County and Marathon ISD. Commissioner Colando seconded the motion; motion passed 3-0.

**B. Review, discuss and take possible actions to approve Contract for Election Services between Brewster County and the City of Alpine**

EA Nussbaum presented the Contract for Election Services between Brewster County and the City of Alpine. Judge Henington moved to approve the contract for election services between Brewster County and the City of Alpine. Commissioner Westermann seconded the motion; motion passed 3-0.

**C. Review, discuss and take possible actions to approve the Notice of General Election**

EA Nussbaum read the Notice of General Election. Judge Henington moved to approve the Notice of General Election. Commissioner Westermann seconded the motion; motion passed 3-0.

**10. Review, discuss and take possible action to approve new Interlocal Agreement between Brewster County Sheriff's Office and the Alpine Independent School District to provide school resource officers**

**A. Agreement**

Judge Henington presented the Interlocal Agreement between Brewster County Sheriff’s Office and the Alpine Independent School District and announced the school will pay for fuel when deputies are required to travel for school events. Commissioner Colando moved to approve the Interlocal Agreement as presented. Judge Henington seconded the motion; motion passed 3-0.

**11. Review, discuss and take possible action to approve a resolution on behalf of the Sunshine House supporting the funding of the Home Bound Meal program by the Texas Department of Agriculture.**

**A. Resolution Authorizing County Grant Program Year 2025**

Kerie van Zeyst, Executive Director, and Father Michael Wallens, Board President, presented a general update on the Sunshine House meal programs and presented a resolution authorizing the county grant program year 2025. Judge Henington moved to approve the resolution as presented. Commissioner Colando seconded the motion; motion passed 3-0.

**12. Review, discuss and take possible action to tentatively approve the transfer of a portion of South 3rd and Dickson in Marathon, Texas to respective landowners.**

**A. Transfer Attachment**

Michael McDaniel, resident of Brewster County, presented on behalf of two property owners a request to revert a portion of a county road to private property. Judge Henington moved to table the item until October 3rd. Commissioner Westermann seconded the motion; motion passed 3-0.

**15. Review, discuss and take possible action regarding the Interlocal Agreements for tax collections by Brewster County**

**A. Fee Collection Analysis Spreadsheet**

Judge Henington presented the fee collection analysis spreadsheet. Rick Stephens suggested asking the Appraisal District Board of Directors to review the issue, so that all affected entities will be made aware.

**13. Review, discuss and take possible action regarding the proposals received for the purchase of a new Suburban for Brewster County Tourism**

Judge Henington presented the only proposal and meets all requirements. Judge Henington moved to approve the $59,731 for the Chevy Suburban and allocate the tourism funds to pay for it. Commissioner Colando seconded the motion; motion passed 3-0.

**14. Review, discuss and take possible actions to approve contract template for 2025 Contracting Agencies**

**A. Template**

Judge Henington presented a contract template for FY25 Contracting Agencies. Commissioner Colando moved to approve the template as presented. Commissioner Westermann seconded the motion; motion passed 3-0.

**16. Road & Bridge Department**

**A. Superintendent's Report**

Superintendent Johnny Salcido presented the Road and Bridge Department report.

**B. Review, discuss and take appropriate action for general work/ permits/ contract of Road & Bridge Department**

None.

**17. Emergency Management Department**

**A. General Report - Emergency Management Coordinator**

James Etchison, Emergency Management Coordinator, presented a general update for the Emergency Management Department.

**18. Treasurer's Office**

**A. Financial Reports / Updates**

No report.

**B. Discussion, review and appropriate action related to financial administration and policies**

None.

**19. Brewster County Comptroller**

**A. General Bills / Discussion and appropriate action regarding to**

Paty Saenz, Assistant Comptroller, presented the general bills and walk-ins. Judge Henington moved to approve as presented. Commissioner Colando seconded the motion; the motion passed 3-0.

**1. Budget Amendments**

None.

**2. Line-Item Adjustments**

None.

**B. Financial Reports / Updates**

None.

**C. Discussion, review and appropriate action related to financial administration and policies**

None.

**20. Brewster County Tourism**

**A. Report from Robert Alvarez, Executive Director:**

**General update, travel shows, marketing, finances, visitation status, project reports and issues**

**B. Review, discuss and take possible action to approve contract between Brewster County Tourism Board and Tour Texas**

**C. Review, discuss and take possible action to approve contract between Brewster County Tourism Board and Texas Highway**

**D. Review, discuss and take possible action to approve contract between Brewster County Tourism Board and Digital Media Contract Madden**

Judge Henington announced that Robert Alvarez is enroute to Texas State Fair, and presented the three contracts for consideration on his behalf. Judge Henington moved to approve all the contracts as presented. Commissioner Colando seconded the motion; motion passed 3-0.

**E. Social Media Report**

None.

**21. Closed meeting of Commissioners Court, if necessary**

**If, during the course of the meeting covered by the notice, the Commissioners Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners Court on the date, hour, and place given in the notice or as soon after the commencement of the meeting covered by this notice as the Court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.**

**If necessary, following any closed or executive meeting the Commissioners Court will convene in open session to take any final action, decision, or vote on any matter deliberated in closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.**

None.

**22. Review, discuss and take possible action to make the following changes to the Brewster County Commissioners Court 2025 dates**

**A. Change the October 22, 2024 Commissioners Court date to October 29, 2024**

Judge Henington moved to change the date from October 22, 2024, to October 29, 2024. Commissioner Colando seconded the motion; motion passed 3-0.

**B. Designate location for February 25 and August 26, 2025 as Study Butte, Texas; Red Patillo Center**

**C. Designate location for April 22 and September 23, 2025 as Marathon, Texas; Community Center**

Judge Henington moved to change the presented dates from regular meetings to special meetings. Commissioner Colando seconded the motion; motion passed 3-0.

**23. Schedule next Regular Commissioners Court Meeting on October 8, 2024, at 9:30 A.M.**

Judge Henington announced the next Commissioners Court Meeting on October 8, 2024, at 9:30 AM.

**24. Adjourn**

Commissioner Westermann moved to Adjourn. Commissioner Colando seconded the motion; motion passed 3-0. The meeting adjourned at 10:56 AM.

**ATTEST:**

**Greg P. Henington Sarah Vasquez**

**Brewster County Judge Brewster County Clerk**