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|  | **BREWSTER COUNTY**  **COMMISSIONERS COURT** |  |
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| **JIM WESTERMANN**  Commissioner, Pct. 1 |  | **SARA ALLEN COLANDO**  Commissioner, Pct. 2 |
| **RUBEN ORTEGA**  Commissioner, Pct. 3 | **MO MORROW**  Commissioner, Pct. 4 |
|  | **GREG P. HENINGTON**  County Judge |  |

**Regular Commissioners Meeting:** February 13, 2024, at 9:30 A.M.

**Brewster County Courthouse, Commissioners Courtroom**

**201 West Ave. E, Alpine, Texas 79830**

**AMENDED**

**AGENDA**

**1. Call to Order - Judge Greg P. Henington**

Judge Heningtion called the meeting to order at 9:31 a.m.; the following Elected Officials were present:

Greg Henington County Judge

Jim Westermann Commissioner Pct. 1

Sara Allen Colando Commissioner Pct. 2

Ruben Ortega Commissioner Pct. 3

William “Mo” Morrow Commissioner Pct. 4

Katrina Munoz, Deputy, was present on behalf of Sarah Vasquez, County Clerk.

**2. Invocation**

Invocation by Judge Henington.

**3. Pledge of Allegiance**

The Pledge of Allegiance and Texas Pledge were led by Judge Henington.

**4. Review, discuss and take necessary action to approve previous meeting minutes**

Commissioner Ortega moved to approve January 23, 2024, minutes. Commissioner Morrow seconded the motion;

motion passed 5-0.

**5. Public Comment Comments are limited to 5 minutes per person. Members of the public are also welcome to participate in public comment by calling 432-244-6663**

None.

**6. Recognition & Announcements**

Commissioner Ortega recommended a condolence card be sent to Lupe Hoffman, Courthouse Custodian, on the loss of her nephew. Commissioner Ortega also announced the Marathon Fish Fry will be held February 17, 2024.

**7. Update on new Brewster County Website / Commissioner S. Colando / Discussion only**

Judge Henington announced the website is completed, but not live. Commissioner Colando will send out the link for review.

**8. County Judge Report - for informational purposes only**

Judge Henington announced the purchase of the building across the street is on hold.

**9. Brewster County Project List - Review / No action required**

No report.

**10. Discuss and take appropriate action on State-Mandated Cybersecurity Course / Approve enrolling County Employees to the Texas Association of Counties (TAC) for free course**

Deputy David Miller, Courthouse Security, announced the State-Mandated Cybersecurity Course needs to be completed by all county employees. Deputy Miller will send out the link to all employees. Commissioner Colando moved to enroll Brewster County in the Annual Cybersecurity Course. Commissioner Morrow seconded the motion; motion passed 5-0.

**11. Presentations:**

**A. Billy Tarrant with Alpine Junior Bucks / No action required**

Billy Tarrant, Secretary of Alpine Junior Bucks, presented a general report on Alpine Junior Bucks. Alpine Junior Bucks has expanded from Flag Football and Junior Basketball to include Junior Volleyball and Junior Track. The Board members and titles are: Javier Prieto, President; Elizabeth Mesker, Vice President; and Billy Tarrant, Secretary.

**B. Emergent Air with Quarterly management report regarding North Brewster County EMS / No action required**

Walter Kuykendall, administrator for Emergent Air, presented the quarterly management report.

**12. Review, discuss and take possible action:**

**A. Update Brewster County's Employee Policy Manual**

Judge Henington and Julie Morton, County Treasurer, will update the County Policy as suggested by Texas Association of Counties (TAC). Commissioner Morrow moved to approve the suggested changes by TAC to the Brewster County Employee Policy Manual. Commissioner Ortega seconded the motion; motion passed 5-0.

**B. Regarding 2024 Formula Grant for Indigent Defense**

Judge Henington presented the 2024 Formula Grant for Indigent Defense. Commissioner Ortega moved to approve as presented. Commissioner Morrow seconded the motion; motion passed 5-0.

**13. Resolution of the Commissioner's Court of Brewster County Concerning Grant \ Application for the:**

**A. FY 2023 Operation Stonegarden Grant**

**B. FY 2025 Local Border Security Grant**

**C. FY 2025 Body-Worn Camera Grant**

**D. FY 2025 Rifle Resistant Body Armor Grant**

**E. FY 2025 Criminal Justice Grant**

Jaclyn Nunley, Treasurer Assistant and Grant Administrator, presented the application resolutions for FY 2023 Operation Stonegarden Grant, the FY 2025 Local Border Security Grant, the FY 2025 Body-Worn Camera Grant, the FY 2025 Rifle Resistant Body Armor Grant, and the FY 2025 Criminal Justice Grant. Commissioner Ortega moved to approve the grants as presented. Commissioner Morrow seconded the motion; motion passed 5-0.

**14. Kayse Muratori, RGCOG**

Kayse Muratori, 911/GIS Coordinator Big Bend Area from the Rio Grande Council of Governments, presented.

**A. Roadway name change: "Coltran Camp Road" spelled incorrectly**

**a. Actual spelling: "Coltrins Camp Road" / Take Appropriate Action**

Commissioner Ortega moved to approve the corrected spelling as presented. Commissioner Morrow seconded the motion; motion passed 5-0.

**B. Add new roadway to 9-1-1 MSAG database:**

**a. "Rockruss Road" located off of: Lechuguilla Lane / Take Appropriate Action**

Judge Henington moved to approve the addition of Rockruss Road on Lechuguilla Lane as presented. Commissioner Colando seconded the motion; motion passed 5-0.

**C. Program Updates: Information Only**

**a. USPS update process**

Ms. Muratori stated the information is getting sent straight to the local branch.

**b. Floodplain data update**

Ms. Muratori is talking to Richie Hernandez to help with data submission to FEMA for a new adopted map.

**c. Contributor platform information**

Ms. Muratori has a platform for live feed for the following offices: Emergency Management, Peace, Election Administrator and Appraisal District.

**d. Ranch map update**

Ms. Muratori has a ranch map updated that is essential for dispatch purposes along with a cross reference list of names.

**e. BBNP addressing update**

Ms. Muratori has updated the Big Bend National Park addresses. The park has a full scheme on how Muratori wants it to work. Address will change.

**f. CAD GIS updates**

Ms. Muratori has submitted the correct map for the correct mapping on the CAD website with all address points.

**15. Road & Bridge Department**

**A. Superintendent's Report**

Superintendent Frenchie Causey presented the Road and Bridge Department report.

**B. Review, discuss and take appropriate action for general work / permits / contract of Road & Bridge Department**

Superintendent Causey presented a permit application for trenching across Fulcher Rd in Study Butte. Commissioner Ortega moved to approve the permit. Commissioner Colando seconded the motion; motion passed 5-0.

**16. Emergency Management Department**

**A. General Report - Emergency Management Coordinator**

Stephanie Elmore, Emergency Management Coordinator, presented an update on the Emergency Management

Department.

**17. Treasurer's Office**

**A. Financial Reports / Updates**

No reports; Treasurer Julie Morton is out sick.

**B. Discussion, review, and appropriate action related to financial administration and policies**

**18. Brewster County Auditor**

**A. General Bills / Discussion and appropriate action regarding to**

**1. Budget Amendments**

**2. Line-Item Adjustments**

Paty Saenz, Assistant Auditor, presented the general bills that have been paid and need to be paid. Commissioner

Ortega moved to approve the bills as presented. Commissioner Morrow seconded the motion; motion passed 5-0.

Commissioner Ortega abstained from Pinnacle Propane. Commissioner Westermann abstained from Branding West.

Ms Saenz presented two Budget Amendments, for the Operation Stonegarden and HIDTA grants. Judge Henington moved to approve the budget amendments as presented. Commissioner Westermann seconded the motion; motion passed 5-0.

**B. Financial Reports / Updates**

None.

**C. Discussion, review, and appropriate action related to financial administration and policies**

None.

**19. Brewster County Tourism**

**A. Report from Robert Alvarez, Executive Director:**

**General update, travel shows, marketing, finances, visitation status, project reports and issues**

Robert Alvarez, Executive Director, presented the Brewster County Tourism general report.

**B. Review, discuss and take appropriate action on Texas Disposal Systems Service Agreement for Marathon Visitor Center**

Judge Henington moved to approve the Texas Disposal Systems Service Agreement as presented. Commissioner Ortega seconded the motion.

**20. Closed meeting, if necessary**

**If, during the course of the meeting covered by the notice, the Commissioners Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners Court on the date, hour, and place given in the notice or as soon after the commencement of the meeting covered by this notice as the Court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.**

**If necessary, following any closed or executive meeting the Commissioners Court will convene in open session to take any final action, decision, or vote on any matter deliberated in closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.**

Court recessed 11:01 am

Court reconvened 11:38 am

No action.

**21. Schedule next Regular Commissioners Court Meeting on February 27, 2024, at 9:30 A.M.**

Judge Henington announced the next Commissioners Court Meeting on February 27, 2024, at 9:30 AM.

**22. Adjourn**

Commissioner Colando moved to adjourn. Commissioner Morrow seconded the motion; motion passed 5-0. Meeting adjourned at 11:39 A.M.

**ATTEST:**

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**Greg P. Henington Sarah Vasquez**

**Brewster County Judge Brewster County Clerk**