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|  | **BREWSTER COUNTY**  **COMMISSIONERS COURT** |  |
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| **JIM WESTERMANN**  Commissioner, Pct. 1 |  | **SARA ALLEN COLANDO**  Commissioner, Pct. 2 |
| **RUBEN ORTEGA**  Commissioner, Pct. 3 | **MO MORROW**  Commissioner, Pct. 4 |
|  | **GREG P. HENINGTON**  County Judge |  |

**Regular Commissioners Meeting: March 12, 2024, at 9:30 A.M.**

**Brewster County Courthouse, Commissioners Courtroom**

**201 W. Ave. E Alpine, Texas 79830**

**AGENDA**

1. **Call to Order – Judge Greg P. Henington**

Judge Henington called the meeting to order at 9:31 a.m.; the following Elected Officials were present:

Greg Henington County Judge

Jim Westermann Commissioner Pct. 1

Sara Allen Colando Commissioner Pct. 2

Ruben Ortega Commissioner Pct. 3

Mo Morrow Commissioner Pct. 4

Sarah Vasquez County Clerk

Julie Morton County Treasurer

1. **Invocation**

Invocation by Judge Henington.

1. **Pledge of Allegiance**

The Pledge of Allegiance and Texas Pledge were led by Judge Henington.

1. **Review, discuss and take action to approve Commissioners Court Meeting minutes from:**
2. **February 13, 2024**

No minutes for February 13, 2024 to be approved.

1. **February 27, 2024**

Judge Henington moved to approve February 27, 2024, minutes. Commissioner Colando seconded the minutes; motion passed 5-0.

1. **March 5, 2024**

Commissioner Morrow moved to approve March 5, 2024, minutes. Commissioner Westermann seconded the motion; motion passed 5-0.

1. **Public Comment—Comments are limited to 5 minutes per person. Members of the public are also welcome to participate in public comment by calling 432-244-6663**

None.

1. **Recognition & Announcements**

Commissioner Colando announced the annual Chihuahua Races in Terlingua will be held on Saturday, March 16, 2024.

1. **County Judge Report – for informational purposes only**

Judge Henington asked the court to consider holding a special meeting to start planning for the visitor centers in Terlingua and Marathon. Judge Henington reported that he attended the meeting last Tuesday to discuss the low railroad crossing.

1. **Review, discuss and take possible action regarding Project List**

Commissioner Westermann updated the court on the North Brewster County Emergency Response Center’s shade structure progress.

1. **Review, discuss and take possible action regarding Failure to Appear Interlocal Agreement**

Judge Wasserman presented the Failure to Appear Interlocal Agreement. Commissioner Ortega moved to approve the Failure to Appear Interlocal Agreement as presented. Commissioner Morrow seconded the motion; motion passed 5-0.

1. **Review, discuss and take possible action regarding the ratification of Senate Bill 22 grant funding agreement. Senate Bill 22 funds law enforcement payroll for deputies and jailers.**

Judge Henington moved to ratify the Senate Bill 22 grant funding agreement. Commissioner Ortega seconded the motion; motion passed 5-0.

1. **Review, discuss and take possible action regarding the Senate Bill 22 Rural Prosecutors’ Office Salary Assistance Grant Program for the Brewster County Attorney’s Office**

Judge Henington moved to approve the Senate Bill 22 Rural Prosecutors’ Office Salary Assistance Grant Program. Commissioner Morrow seconded the motion; motion passed 5-0.

1. **Review, discuss and take possible action regarding Interlocal and Service Agreements between Brewster County and Texas Association of Counties CIRA technology program. This agreement is related to email services provided by TAC to Brewster County.**

Commissioner Ortega moved to approve the Interlocal and Service Agreements between Brewster County and Texas Association of Counties CIRA technology program. Commissioner Westermann seconded the motion; motion passed 5-0.

1. **Review, discuss and take action for the CSC Memorandum of Understanding Agreement for eRecordings within the Brewster County Clerk's Land Records**

Sarah Vasquez, County Clerk, presented the CSC Memorandum of Understanding Agreement for eRecordings. Commissioner Ortega moved to approve the MOU as presented. Commissioner Colando seconded the motion; motion passed 5-0.

1. **Elections Department**
2. **Review, discuss and take appropriate action to approve Election Services Agreement between the City of Alpine and Brewster County Elections Administrator for Election Equipment and Limited Election Services**

Lora Nussbaum, Elections Administrator, presented the Election Services Agreement between the City of Alpine and Brewster County Elections Administrator for Election Equipment and Limited Election Services. Commissioner Ortega moved to approve as presented. Commissioner Colando seconded the motion; motion passed 5-0.

1. **Road & Bridge Department**
2. **Superintendent’s Report**

Superintendent Frenchie Causey presented the Road and Bridge Department report.

1. **Review, discuss and take appropriate action for general work / permits / contract of Road & Bridge Department**

None.

1. **Review, discuss and take possible action to establish a 60-foot easement on North County Road**

Superintendent Causey requested a 60 foot easement width on North County Road. Commissioner Colando moved to approve a 60 foot easement width on North County Road. Commissioner Ortega seconded the motion; motion passed 5-0.

1. **Emergency Management Department**
2. **General Report – Emergency Management Coordinator**

Stephanie Elmore, Emergency Management Coordinator, presented an update on the Emergency Management Department.

1. **Treasurer’s Office**
2. **Financial Reports / Updates**

No reports.

1. **Discussion, review, and appropriate action related to financial administration and policies**

None.

1. **Brewster County Auditor**
2. **General Bills / Discussion and appropriate action regarding to**
3. **Budget Amendments**
4. **Line-Item Adjustments**

Paty Saenz, Assistant Auditor, presented the general bills that have been paid and need to be paid and walk-ins. Commissioner Ortega moved to approve the bills as presented. Commissioner Morrow seconded the motion; motion passed 5-0. Commissioner Ortega abstained from Pinnacle Propane. Commissioner Westermann abstained from Branding West.

Assistant Auditor Saenz presented a line-item transfer. Commissioner Ortega moved to approve the line-item transfer as presented. Commissioner Morrow seconded the motion; motion passed 5-0.

1. **Financial Reports / Updates**

None.

1. **Discussion, review, and appropriate action related to financial administration and policies**

None.

1. **Brewster County Tourism**
2. **Report from Robert Alvarez, Executive Director:**

**General update, travel shows, marketing, finances, visitation status, project reports and issues**

Robert Alvarez, Executive Director, presented the General Report and introduced Aaron Garza as the new PR liaison.

1. **Discussion, review and take possible action for any contracts for Brewster County Tourism**

None.

1. **Closed meeting, if necessary**

**If, during the course of the meeting covered by the notice, the Commissioners Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners Court on the date, hour, and place given in the notice or as soon after the commencement of the meeting covered by this notice as the Court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.**

**If necessary, following any closed or executive meeting the Commissioners Court will convene in open session to take any final action, decision, or vote on any matter deliberated in closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.**

None.

1. **Schedule next Regular Commissioners Court Meeting on March 26, 2024, at 9:30 A.M.**

Judge Henington announced the next Commissioners Court Meeting on March 26, 2024, at 9:30 AM.

1. **Adjourn**

Commissioner Morrow moved to adjourn. Commissioner Ortega seconded the motion; motion passed

5-0. Meeting adjourned at 10:42 A.M.

**ATTEST:**

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**Greg P. Henington**

**Brewster County Judge Brewster County Clerk**